



M. Hatterly.

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Careers Education, Information, Advice and Guidance (CEIAG) Policy

Our Purpose

We are a pilgrim school and we journey with Mary to become the person God intends us to be. Our CEIAG programme enables our pupils to develop the knowledge, confidence and skills to make well-informed, thought-through choices and to plan for a smooth transition into the fulfilling further learning, training or employment that is right for them as an individual, at the end of both KS4 and KS5.

e fully supports and informs our

Following publication of the Good Career Guidance Report in 2014 by the Gatsby Charitable Foundation, further guidance from the Department for Education in 2018 and updated guidance about statutory requirements and best practice in September 2022, the school ensures the eight benchmarks of good practice are in place. These eight benchmarks are:

1. A stable Careers Programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experience of workplaces
7. Encounters with further and higher education
8. Personal Guidance.

options and careers is presented impartially and that advice promotes the best interests of pupils. We aim to ensure that our programme:

- develops research skills to fully utilise information, advice and guidance
- empowers young people to be confident in their ability to plan and manage their own futures and career choices
- responds to the needs of each learner
- supports inclusion, challenges stereotypes, promotes equality of opportunity and raises aspirations
- encourages pupils to become reflective learners who are aware of their strengths, skills and abilities and how these link to career and life planning;
- encourages pupils to review and evaluate their plans and achievements to enable them to make informed decisions and manage the transition process effectively
- raises achievement, increases motivation, teaches resilience and develops the skills which will help pupils to make informed and realistic choices for their future by linking curriculum learning to careers
- encourages participation in continued learning, including higher education
- encourages and develops an understanding of the world of work and career opportunities both locally and nationally through enterprise and employer-led activities, including direct experience of the world of work through workplace visits and the use of labour market information;
- makes clear to pupils how their behaviour, attendance and learning skills are linked to their career prospects and future prosperity.
- provides comprehensive information and advice and encourages pupils to implement their career plans by providing personal guidance from a Careers Adviser
- meets the eight Gatsby benchmarks.
- meets the Baker Clause by providing at least two meaningful encounters per key phase with external providers to ensure pupils are informed about the range of technical qualifications and apprenticeships available to them

Entitlement and Equality of Opportunity

All pupils are entitled to Careers Education, Information, Advice and Guidance (CEIAG) which has clear objectives, is -related activities. The school promotes the needs and interests of all pupils, irrespective of gender, culture, ability or personal circumstance and has a strategy for the CEIAG programme that ensures all pupils have the same access to careers advice and education. The school works to ensure all careers events are run during the normal school day so that no pupils are at risk of missing out.

Pupil Entitlement

skills necessary for lifelong success in a diverse and changing world of work. The school supports pupils to aim high in their career goals and aspirations. They are entitled to a programme of CEIAG that:

- develops key skills including communication, teamwork, reflective thinking and problem solving needed for planning and managing their own career development for employability

- is personal, motivates and inspires them to consider all available opportunities relevant to their needs

- encourages them to be self-aware, have a flexible outlook and realistically high expectations

- provides good quality information on careers, labour market information and future study options. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace

- provides access to appropriate information, resources, help and guidance

- provides experience of the world of work

- manages transition and enables pupils to decide on and take next steps in their career development using appropriate techniques

- protects and respects their personal information and shares it only with their consent

- teaches them about the range of vocational and technical education qualifications, as well as opportunities available through apprenticeships.

- teaches them about a range of local providers and the opportunities they offer

- helps them to understand how to apply for the full range of courses and options available to them.

The Careers Leader

Educational visits and school trips e.g. World Challenge, Duke of Edinburgh, Bambisanani Partnership
Religious retreats and pilgrimages e.g. Lourdes
Sport activities
Year 7 day of welcome
The Key Stage 3 Bacculaureate and Key Stage 5 Diploma

