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# 16-19 Bursary

# Our Purpose

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The work of the school is the spiritual, moral, intellectual, aesthetic and physical development of each pupil. It seeks to put Christ at the centre of every activity, worship, learning and service to others. The 16 to 19 bursary enables the school to fulfil its mission to develop and support all students, especially the most vulnerable. The ESFA 16-19 Bursary Fund guidance and the Government 16-19 Bursary Fund guidance have been used to inform this policy.

## The 16-19 Bursary

The 16-19 bursary is available to students with specific financial barriers. The bursary fund supports eligible students to remain in education if they are aged 16 to 19 and study in our sixth form. The bursary provides money that a student, or the school, can use to support education-related costs such as transport, a catering allowance, books and equipment, educational trips, specialist clothing and ICT equipment. This is in line with annually updated DFE guidance.

## Responsibilities

The Academy Council is responsible for implementing and reviewing this policy. The Headteacher and the sixth form team ensure the 16 to 19 bursary fund is effectively publicised to parents and students and applications are collated. The 16-19 bursary fund is publicised at the Year 12 Welcome evening, in the first newsletter of each academic year, via the sixth form office and the school website. The application form is accessed via the school website and is emailed out directly to parents.

A 16-19 bursary panel consisting of the Director for Key Stage 5, Sixth Form Manager and Finance Team Member consider the applications. The panel ensures all individual applications are considered, avoiding discrimination in line with the Equality Act 2010, before proposing awards for Headteacher approval. They ensure the administration of

**Eligibility Criteria: Bursary for Students in Vulnerable Groups**

Students who meet the above eligibility criteria, and have financial need, can apply for a bursary for vulnerable groups. The defined vulnerable groups are students who are:  
in care (children looked after by a local

Equally, a student may be eligible for more than £1,200 if, on assessment, they need extra to remain in education.

Passing the eligibility threshold for the discretionary bursary does not guarantee funding. The individual circumstances of all applicants and the funding available are deemed relevant differentiating factors. Some applicants may be awarded a higher level of funding than others. All individual awards are kept strictly confidential.